

INFORMATION REPORT

PREPARED AND DISSEMINATED BY

CENTRAL INTELLIGENCE AGENCY

COUNTRY

Hungary

SUBJECT

Procedure for the Handling of Classified
Information in the Hungarian Army
ARMY review completed.

This material contains information affecting the
National Defense of the United States within the
meaning of the Espionage Laws, Title 18, U.S.C.
Secs. 793 and 794, the transmission or revelation
of which in any manner to an unauthorized per-
son is prohibited by law.

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SUPPLEMENT TO REPORT #

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the Army, the Navy, and CIA and is disseminated in accordance with the
provisions of NSCID #17.

USAF review completed.

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2. Every headquarters in the Hungarian Army has a Secret Office which controls
classified information. Each officer working in a particular headquarters is
issued a strong box [See [] notice at end of report] for the safe storage
of classified material with which he is working. On the lid of this box is
a number which corresponds to the number on a stamp which the officer is also
issued. This stamp is used by the officer to seal his strong box at night when
he turns it in along with his stamp to the Secret Office. The strong box and
stamp are given to the officer again the next morning for his use during working
hours. A roster is maintained in the Secret Office of the officers to whom
strong boxes and stamps have been issued. No officer is permitted to use another
officer's strong box or stamp. An officer who loses his stamp or strong box is
subject to severe punishment. When an officer departs permanently from the
headquarters, he is required to turn in his stamp and strong box to the Secret
Office and his name is removed from the roster kept by the Secret Office.

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3. In the Hungarian Army, classified documents are divided into three categories:
SECRET (Titkos), TOP SECRET (Szigorvan Titkos), and TOP SECRET VERY CONFIDENTIAL
(Szigorvan Titkos Kulonosan Bizalmas). I know that SECRET and TOP SECRET docu-
ments [See [] notices #2 and #3 at end of report] are marked in the upper
right-hand corner with the appropriate classification - SECRET or TOP SECRET -
which is usually typed in. The paper itself has a red or yellow stripe,

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C-O-N-F-I-D-E-N-T-I-A-L

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3/4 inch or 1 inch wide, which runs diagonally from the upper right-hand corner to the lower left-hand corner. [] how TOP SECRET VERY CONFIDENTIAL documents are marked, although [] they would be marked the same way with TOP SECRET VERY CONFIDENTIAL typed in the upper right-hand corner.

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4. Every SECRET document is assigned a number which always begins with zero, for example, No. 0135/56. These numbers are issued consecutively by the Chief of the Secret Office of the particular headquarters. He keeps a Secret Office Log [See [] notice #4 at end of report] of these numbers. The Secret Office Log is checked about once a month against SECRET documents in the possession of the various officers to see that all SECRET documents are properly accounted for. The officer receiving SECRET documents is also required to maintain a SECRET LOG [See [] notice #5 at end of report] for them. This SECRET LOG is kept in the officer's strong box. TOP SECRET or TOP SECRET VERY CONFIDENTIAL documents are handled in the same manner as SECRET documents except that the number assigned to them begins with two zeros, for example, No. 00249/56 [See [] notice #3 at end of report]. 25X1
5. When a SECRET document is to be transmitted to another headquarters, it is put in an envelope [See [] notice #6 at end of report] which is sealed. On the front of the envelope are the following: the name and address of the addressee, the word SECRET in the upper right-hand corner, and the name and address of the sender in the upper left-hand corner. There is also a stamp of the sending headquarters which shows the number assigned to the SECRET document and the date the document leaves the sending headquarters. On the back of the envelope, after it has been sealed, the sending headquarters stamps its headquarters seal in such a manner that if the envelope is opened the lines of the seal will be disturbed so that the receiving office can tell that the envelope has been opened [See [] notice #6 at end of report]. When the receiving headquarters receives the document, it affixes its stamp on the front of the envelope and on the document itself showing the date the document is received and the number assigned to the document by the Secret Office of the receiving headquarters. 25X1
6. TOP SECRET information is transmitted in much the same fashion as SECRET information, except that the envelope is sewn with red thread from all four sides to the center of the envelope and the ends of the thread are tied on the back side of the envelope and then wax is applied to the tied ends. The wax is then stamped with the stamp of the sending headquarters [See [] notice #7 at end of report]. [] the same procedure is also used for the transmittal of TOP SECRET VERY CONFIDENTIAL information. 25X1 25X1
7. Classified documents are normally transmitted by courier. Any officer may serve as a courier in which case he is armed with a pistol and carries the classified material in a brief case or other suitable container. He first reports to the Secret Office of the sending headquarters and picks up the classified material and the address to where it is to be taken. On arrival, he reports to the Secret Office of the receiving headquarters where he delivers the classified material and obtains a receipt which he returns to the Secret Office of the sending headquarters.
8. Every officer in the Hungarian Army may handle classified material. Many of them are guilty of carelessness in the handling of classified information and there is much overclassification. This careless handling of classified material became so bad that it became necessary to give every officer a two-day course on how to handle classified material. After completing the course, the officer is required to take an oral examination. When the officer has passed the oral examination, an entry is entered on the back side of his military identification card - "Passed examination for the handling of classified information (Titkos, Ugykezelesbol Levizsgazott)." [] 25X1

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C-O-N-F-I-D-E-N-T-I-A-L

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classified CONFIDENTIAL, are these attachments:

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1. A drawing of the strong box for classified material and the stamp for the wax seal.
2. A sketch of a letter containing classified information (secret).
3. A sketch of a letter containing classified information (top secret).
4. Sketch of a page from the Secret Office Log.
5. Sketch of a page from the officer's secret log.
6. Sketch of an envelope used to transmit classified information (secret).
7. Sketch of an envelope used to transmit classified information (top secret).]

- end -

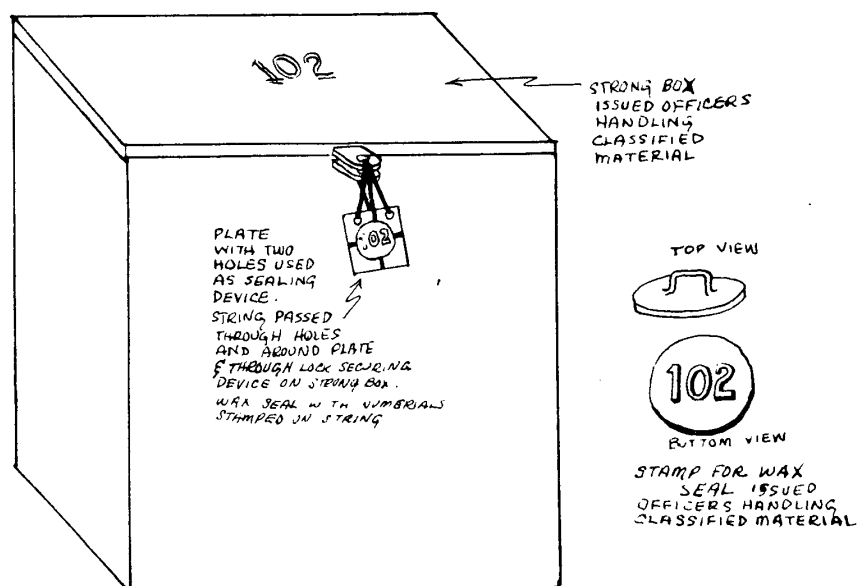
C-O-N-F-I-D-E-N-T-I-A-L

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Confidential

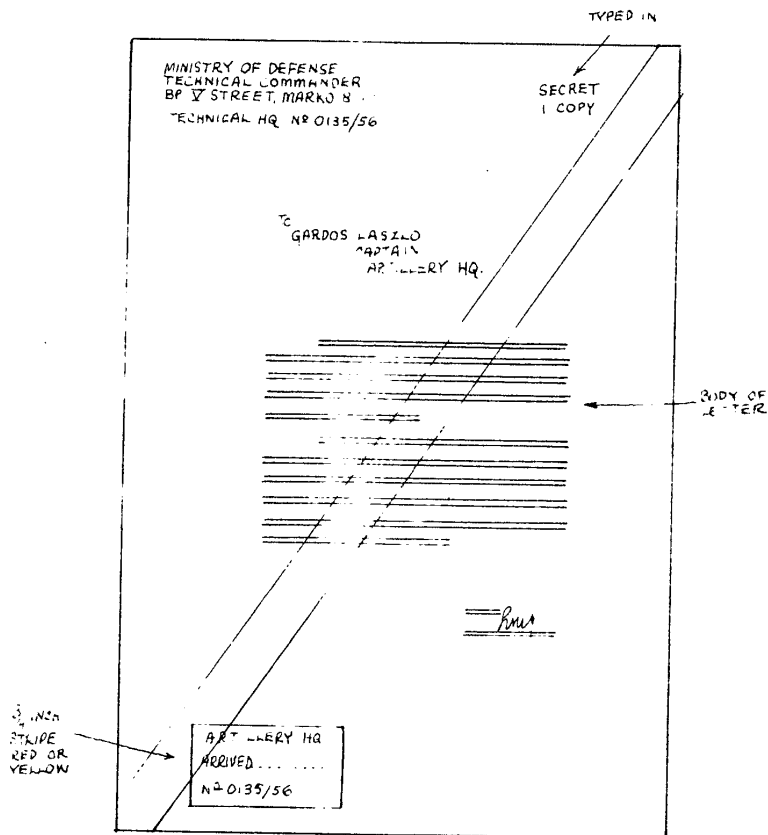


STRONG BOX FOR CLASSIFIED MATERIAL &
STAMP FOR WAX SEAL

Confidential

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CONFIDENTIAL



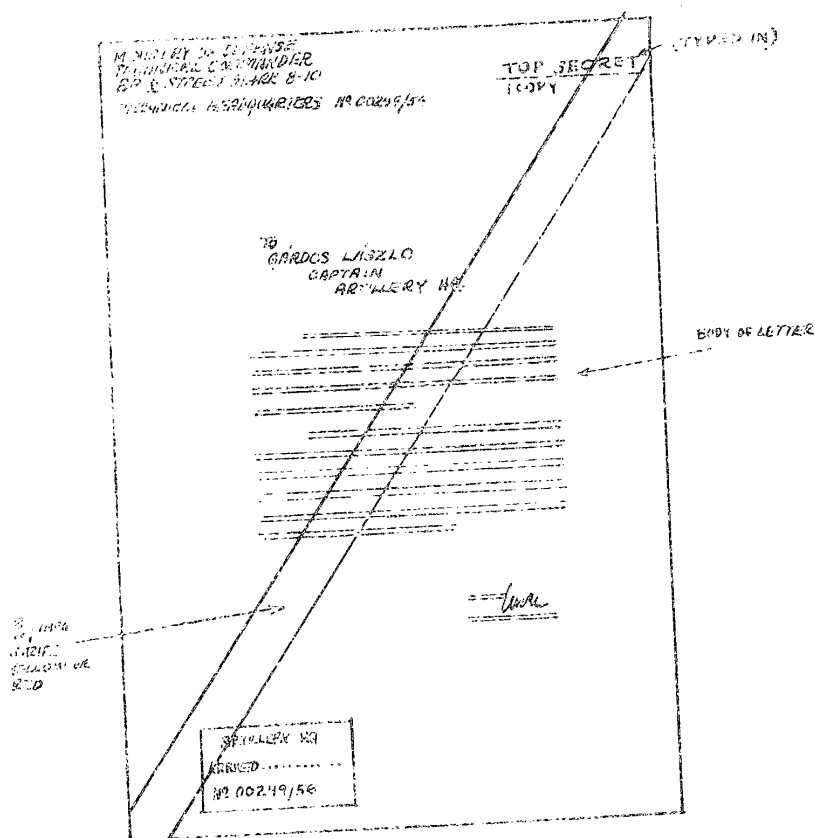
EXAMPLE OF LETTER CONTAINING CLASSIFIED
INFORMATION (SECRET)

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EXAMPLE OF LETTER CONTAINING
CLASSIFIED INFORMATION (TOP SECRET)

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[illegible]

CONFIDENTIAL

[illegible]

ENCLOSURE

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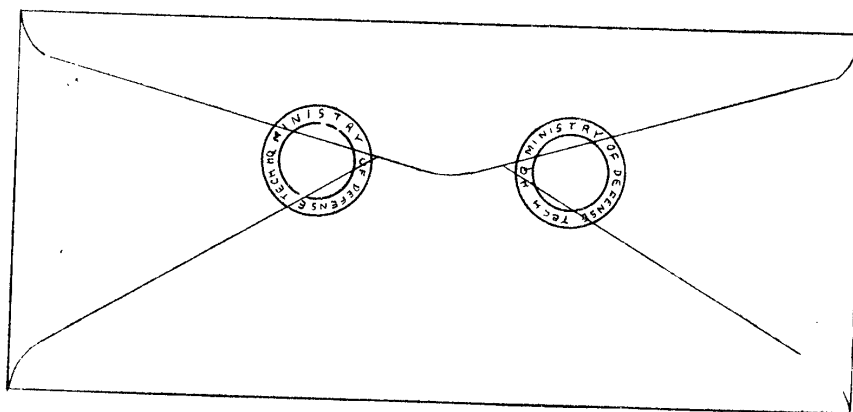
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MINISTRY OF DEFENSE
TECHNICAL COMMANDER
BR 12 STREET MARKO 8-10

SECRET

TECHNICAL HQ
NR: 0135 /56
DATE DEPART =

To GARDOS LASZLO, CAPTAIN
BUDAPEST
MINISTRY OF DEFENSE
ARTILLERY HQ

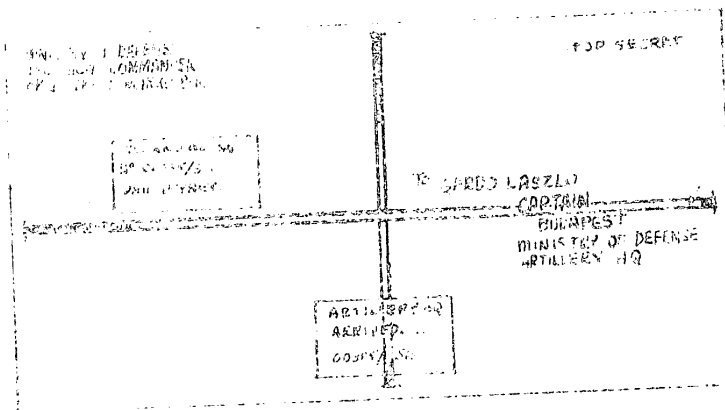
ARTILLERY HQ
ARRIVED
0325/56

EXAMPLE OF AN ENVELOPE USED TO TRANSMIT CLASSIFIED
INFORMATION (SECRET)

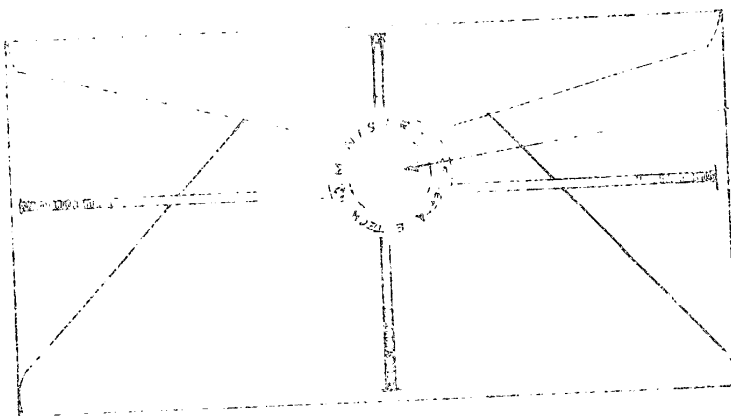
Confidential

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Confidential



NOV 1956
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WARD
SEAL
STAMPED
ON REAR
WITH
THE SIX
OF ENVELOPE

EXAMPLE OF AN ENVELOPE USED TO TRANSMIT CLASSIFIED
INFORMATION (TOP SECRET)